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## **Continuation Waiver Process and Procedures**

Florida Statute 1001.42 and SBBC Policy #1403 provide opportunities for schools to waive District policy of contract items that may impede progress of the School Improvement Plan Activities. Policy 1403 outlines the requirements for developing a waiver.

**Once a waiver is approved by the School Board, it may be continued if the school's faculty approves the continuation of the waiver by a two-thirds approval vote each year the waiver is in effect:**

- Waiver requests may be approved by the Board for a five-year period contingent upon rigorous evaluation of the results.
- The school must collect appropriate data to evaluate the effectiveness of the waiver and present this data to the School Advisory Council and the school's faculty for use in determining whether or not to vote to continue the waiver.
- SAC must approve the ballot for the waiver continuation. Documentation of approval must be reflected in the SAC agenda and meeting minutes.
- Each year, in order to continue the waiver, the waiver is presented to the faculty for their vote. The process for conducting the faculty vote is detailed in Article 15 of the BTU Contract.
- Waivers must be approved by two-thirds of faculty members. If a waiver does not affect the entire school, it must be approved by two-thirds of the affected department or grade.
- Once a school faculty approves a waiver, the Waiver Application must be updated on the Waiver Application database ( <http://www.broward.k12.fl.us/ospa/DistrictWaiver/> ) in April. (Refer to SIP Timeline on the Office of Service Quality website for the exact submission date.)
- If a school decides to discontinue a waiver, the results of the vote and reason for discontinuation must be recorded on the Waiver Application in the Waiver Application database.
- The completed Continuation Waiver Application must be placed, as a PDF document, in the SAC Upload Center on the SBBC SIP.